



St. Oliver Post Primary School, Oldcastle, Co. Meath

Telephone: 049 8541180
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Principal: Mr. Brendan Corcoran Deputy Principal: Mr. Micheal McCafferty

20th May 2022

A Chara,

I would like to take this opportunity to thank you for taking our Transition Year student for work experience. These days are for the purpose of gaining experience and insight into the world of work as well as forming a basis for personal development and maturity.

Our students are afforded the opportunity to attend three different placements over the course of the year as outlined below:

PLACEMENT DATES TERM 1	PLACEMENT DATES TERM 2	PLACEMENT DATES TERM 3
Friday 2 nd September	Friday 6 th January	Friday 3 rd March
Friday 9 th September	Friday 13 th January	Friday 10 th March
Friday 16 th September	Friday 20 th January	Friday 24 th March
Friday 23 rd September	Friday 27 th January	Friday 31 st March
	Tuesday 7 th February	Friday 21 st April
Friday 7 th October	Wednesday 8 th February	Friday 28 th April
Friday 14 th October	Thursday 9 th February	Friday 5 th May
Friday 21 st October	Friday 10 th February	Friday 12 th May
Friday 28 th October	Friday 24 th February	
Friday 11 th November		
Friday 18 th November		

The contact details of our student's parent/guardian **should have been outlined below** should you need them in the event of an emergency:

Emergency Contact : _____

A copy of our insurance document is available to you. Please note that this document expires on 31st December 2022, however we will forward you an up to date document, upon request, as soon as we have it ourselves. You will be requested to fill out an Employer Report to assess his/her progress before they finish up and return it to our student.

Yours sincerely,



Ailís Ní Áinle- Work Experience Co-ordinator