



St. Oliver Post Primary School, Oldcastle, Co. Meath

Telephone: 049 8541180
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Principal: Mr. Brendan Corcoran Deputy Principal: Mr. Micheal McCafferty

20th May 2022

A Chara,

I would like to take this opportunity to thank you for taking our Leaving Cert Applied student for work experience. These days are for the purpose of gaining experience and insight into the world of work as well as forming a basis for personal development and maturity.

Our students are afforded the opportunity to attend two different placements over the course of the year as outlined below:

Table with 2 columns: PLACEMENT 1 DATES and PLACEMENT 2 DATES. It lists dates from Friday 2nd September to Friday 21st April, detailing two placement periods.

	Friday 28 th April
	Friday 5 th May
	Friday 12 th May

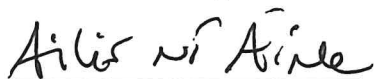
The contact details of our student's parent/guardian are outlined below should you need them in the event of an emergency:

Emergency Contact: _____

A copy of our insurance document should have been given to you by the student, Policy Number CCP0002171 with IPB. Please note that this document expires on 31st December 2022, however we will forward you an up to date document, upon request, as soon as we have it ourselves.

Please sign their daily attendance record. You will be requested to fill out an Employer Report to assess his/her progress before they complete and return it to our student. We would like to thank you for taking this opportunity to assist our students, it is greatly appreciated. Any queries please do not hesitate to contact me on Aniainle.STO@lmetb.ie or by contacting the school.

Yours sincerely,



Ailís Ní Áinle- Work Experience Co-ordinator