



Online Payment Provider – Way2Pay

Dear Parent/Guardian

I am writing to inform you about our online payment provider – **Way2Pay**. As they come up, all school trips and fees will need to be paid using this facility.

Frequently asked questions and answers are accessible via this link - <https://www.way2pay.org/FAQ>

Below are some general guidelines we think are useful to know.

Way2Pay operates by allowing you to pay via your smart phone. This should make it convenient for parents to use. When there is something that needs to be paid:

- You will receive a text message from the school with a link in the text message;
- When you click on the link, it will bring you straight to payment;
- You enter your card details and complete payment there; and
- You do not need a username and password to complete payment.

If you prefer, the option is there to pay online using a PC or other device. But using this route does require a username and password:

- You simply go to <https://www.way2pay.org/>
- Or go to our school website <https://www.stoliverpps.ie/> and look for the link 'Pay with Way2Pay' along the top bar;
- Your mobile number (e.g. 353871234567) acts as your username and your password;
- Select what you need to pay for; and
- You enter your card details and complete payment.

As we expect the vast majority of payments to be made via smart phones, it is vitally important that we have the correct mobile phone number for parents and guardians. On an ongoing basis, if you change your mobile number, you need to let the school office know – 0498541180.

Yours sincerely

Principal