



Iarbhunscoil Oiliféir Naofa,  
St. Oliver Post Primary School

Seanchaisleán, Co Na Mí  
Oldcastle, Co. Meath  
Telephone/Fón: 049 - 854 1180  
Fax/Facs: 049 - 854 2201  
Email/Riomhphoist:  
stoliverpostprimary@lmetb.ie

May 9<sup>th</sup>, 2025

Dear Employer,

I would like to take this opportunity to thank you for hosting our Leaving Certificate Applied student for work experience next term. These placements are designed to provide students with valuable experience and insight into the world of work while also fostering personal development and maturity.

Our students have the opportunity to attend two placements throughout the year, with the dates for their **first session** outlined below:

LCA Session 1 - (13 days)
Friday September 5 <sup>th</sup> 2025
Friday September 12 <sup>th</sup> 2025
Friday September 19 <sup>th</sup> 2025
Friday October 3 <sup>rd</sup> 2025
Friday October 10 <sup>th</sup> 2025
Friday October 17 <sup>th</sup> 2025
Friday October 24 <sup>th</sup> 2025
Friday November 7 <sup>th</sup> 2025
Friday November 14 <sup>th</sup> 2025
Friday November 21 <sup>st</sup> 2025
Friday December 5 <sup>th</sup> 2025
Friday December 12 <sup>th</sup> 2025
Friday December 19 <sup>th</sup> 2025

A copy of our insurance document, along with details of work placement exclusions, is available for your reference. Before the student's placement ends, you will be asked to complete an Employer Report to assess their progress and return it to them. We sincerely appreciate your support in this regard.

Yours sincerely,

*Ciara McConnell*

Ciara McConnell- Work Experience Co-ordinator