



Iarbhunscoil Oiliféir Naofa, St. Oliver Post Primary School

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May 7th, 2025

Dear Employer,

I would like to take this opportunity to thank you for hosting our Transition Year student for work experience next term. These placements are designed to provide students with valuable experience and insight into the world of work while also fostering personal development and maturity.

Our students have the opportunity to attend various placements throughout the year, with the dates for their **first block** outlined below:

Transition Year Block 1- (8 sessions)
Friday October 3 rd 2025
Friday October 10 th 2025
Friday October 17 th 2025
Friday October 24 th 2025
Friday November 7 th 2025
Friday November 14 th 2025
Friday November 21 st 2025
Friday December 5 th 2025

A copy of our insurance document, along with details of work placement exclusions, is available for your reference. Before the student's placement ends, you will be asked to complete an Employer Report to assess their progress and return it to them. We sincerely appreciate your support in this regard.

Yours sincerely,

Ciara McConnell

Ciara McConnell- Work Experience Co-ordinator