



Iarbhunscoil Oiliféir Naofa, St. Oliver Post Primary School

Seanchaisleán, Co Na Mí
Oldcastle, Co. Meath
Telephone/Fón: 049 - 854 1180
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Email/Riomhphoist:
stoliverpostprimary@lmetb.ie

May 7th, 2025

Dear Employer,

I would like to take this opportunity to thank you for hosting our Transition Year student for work experience next term. These placements are designed to provide students with valuable experience and insight into the world of work while also fostering personal development and maturity.

Our students have the opportunity to attend various placements throughout the year, with the dates for their **second block** outlined below:

Transition Year Block - (8 sessions)
Friday January 9 th , 2026
Friday January 16 th , 2026
Friday January 23 rd , 2026
Friday January 30 th , 2026
Friday February 6 th , 2026
Friday February 13 th , 2026
Friday February 27 th , 2026
Friday March 6 th , 2026

A copy of our insurance document, along with details of work placement exclusions, is available for your reference. Before the student's placement ends, you will be asked to complete an Employer Report to assess their progress and return it to them. We sincerely appreciate your support in this regard.

Yours sincerely,

Ciara McConnell- Work Experience Co-ordinator



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