



St Oliver Post Primary

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Principal: Mr. Brendan Corcoran

Deputy Principal: Mr. Michéal McCafferty

7th May 2025

Dear Parent/Guardian,

Next year is a new and exciting year for your son/daughter who has either been offered a place on the Transition Year Programme or has been offered a provisional place on the programme.

STUDENT REQUIREMENTS FOR TRANSITION YEAR

To ensure that your son/daughter is fully organised for all their new classes they **must** have the following items with them on their first day:

(Please note that your son/daughter should have many of these items from Junior Cycle.)

- A4 Folder, A4 Dividers and A4 Refill pad
- 100 pack of Plastic Pockets
- 10 Soft Copybooks
- Art equipment: 2 x 3B pencils, A3 Sketchbook, A2 folder
- Pencil Case – pens, pencils, eraser, sharpener, ruler, calculator, etc.
- Large Pritt Stick, scissors, colouring pencils and markers.

Note: Under the School Book Scheme, students will be provided with 4 Hardbacks, 1 display A4 plastic folder and 1 plastic zip A4 folder per student and a copy of the School Journal.

INTERNALLY PROVIDED LEARNING EXPERIENCES FOR TY STUDENTS

We are currently planning the Internal TY Specific Programmes for our students. This will include some trips, workshops, courses and other activities. The details and dates of all of these will be communicated to both students and parents at the TY Information Evening on Thursday 4th September as well as on the TY Teams page. Please find a table below outlining some of these learning experiences already planned for 2025-2026:

Friday 9 th May	Career Services Workshop
Thursday 28 th August	Go Beyond Adventure – TY Bonding Activities
Friday 29 th August	Preparation for the World of Work Workshop
Friday 5 th , 12 th and 19 th September	Teamwork/Public Speaking/Film-making
Wed/ Thurs 18 th /19 th September	Residential Trip to Carlingford (Optional Trip*)
Friday 26 th September	TBC
Tuesday 14 th October	Day Trip to Dublin with PicTours

*'Optional trips' are not included in the TY Fee and must be paid for separately – a deposit for these optional trips will secure a student's place and payment deadline dates will be communicated to parents/students well in advance of the 'optional trip'.

One of the Internally Provided Programmes we offer is 'Gaisce – The President's Award'. Ms Sheridan is a 'Presidents Award Leader' (PAL) and she would like students to begin planning now what they might get involved in as part of 'Gaisce – The President's Award'. Ms Sheridan will take names of interested students in September. Please find further information at www.gaisce.ie If a student has any questions, please direct them to Ms Sheridan, via email.



EXTERNALLY PROVIDED LEARNING EXPERIENCES FOR TY STUDENTS

In this pack you will find a list of some externally provided Programmes and Competitions that we are aware of. It is not an exhaustive list, **and students are encouraged to do their own research over the summer holidays**. Two excellent websites are www.ty.ie and www.careersportal.ie. Please note, that programmes and competitions can come and go, and we cannot guarantee that any of these programmes are running at any given time. **If a student secures a place on an externally provided programme and require days off-site to attend, they must let the school know by emailing Ms McConnell.**

WORK-BASED AND COMMUNITY-BASED PLACEMENTS

In this pack you will find three separate paperwork bundles for each of your Placements. We request that each student attends three **different** placements, one to be a Community-Based placement, if possible. **If you are unsuccessful securing a Community-Based Placement, we encourage you to consider completing the Community Involvement element of Gaisce for the full 26 weeks.** Please try to look

for placements that are as close as possible to the career area that you would like to explore. **The Employer Details must be submitted to Ms McConnell via a Microsoft Form on Teams.** The dates for receipt of these Employer Details will be communicated well in advance of the commencement of each placement.

TY STUDENT PORTFOLIO

One method of assessing students' learning and development will be through the TY Student Portfolio. The purpose of a portfolio is to give students the opportunity to apply reflective and critical thinking to their experiences in TY. In this way they can evaluate their own experiences and generate a more personalised profile of themselves as a learner. **As a first portfolio exercise**, we ask that students evaluate their experience of the 'Career Services Workshop' in a word document and save their work in a folder titled 'Career Exploration'. Ideas on how to do this are suggested on the final page of this document.

All important information will be communicated regularly via Teams and/or Compass. Students are strongly encouraged to regularly check the TY Teams page for updates. Should you need to contact a staff member, please find a summary of the contact details of our TY Core Team members:

General Queries regarding the TY Programme / Pastoral Concerns:
Gemma McStay gmcstay.sto@lmetb.ie

Gaisce and Competitions Queries:
Lisa Sheridan lsheridan.sto@lmetb.ie

Work Experience Queries and External Placements **that require days off-site:**
Ciara McConnell cmccConnell.sto@lmetb.ie

I wish all students a restful summer break after your exams and I look forward to working with you in 2025-2026.

Yours sincerely,


Gemma McStay

Transition Year Co-ordinator

Career Services Workshop – 9th May 2025

What they say they offer students:

'Our workshop aims to empower students with the knowledge, confidence, and motivation to apply for work experience opportunities effectively. By the end of the workshop, students will have a deeper understanding of what they want to gain from their work experience placements. They will be motivated to seek placements that are both relevant to their personal circumstances and aligned with their future career goals. Most importantly, they will understand how to be active and engage with participants in the workplace during their placements.'

We want you, the student, to evaluate your experience of this 'Career Services Workshop' in a word document and save your work in a folder titled 'Career Exploration', in your OneDrive.

To help you do this please find some prompts below:

When reflecting on student experiences, students can think about:

- **what** they learned (the student experience or task)
- **how** they learned (the process)
- **why** they learned (rationale, strategies and motivation)
- **where** the learning could be used (in other areas of life, in the future, and so on)

Please find some sentence starters below to further assist you, if required:

What they learned	How they learned	Why they learned	Where the learning could be used
The most important thing I learned was...	I enjoyed/did not enjoy learning in this way because...	The reasons I am learning about this are...	This learning would be useful in...
The most interesting part was...	What I found challenging was...	This learning related to the following real-life situation...	Other challenging real-life situations in the future might include...

CONGRATULATIONS!

THIS WILL BE YOUR FIRST PORTFOLIO PIECE COMPLETED AND YOU WILL GET TO SUBMIT THIS INTO YOUR TY DIGITAL PORTFOLIO IN AUGUST!