



Iarbhunscoil Oiliféir Naofa, St. Oliver Post Primary School

Seanchaisleán, Co Na Mí
Oldcastle, Co. Meath
Telephone/Fón: 049 - 854 1180
Fax/Facs: 049 - 854 2201
Email/Riomhphoist:
stoliverpostprimary@lmetb.ie

May 15th, 2026

Dear Employer,

I would like to take this opportunity to thank you for hosting our Transition Year student for work experience next term. These placements are designed to provide students with valuable experience and insight into the world of work while also fostering personal development and maturity.

Our students have the opportunity to attend various placements throughout the year, with the dates for their **first block** outlined below:

Block 1 (2026)
9 October 2026
16 October 2026
23 October 2026
6 November 2026
13 November 2026
20 November 2026
4 December 2026
11 December 2026

A copy of our insurance document, along with details of work placement exclusions, is available for your reference. Before the student's placement ends, you will be asked to complete an Employer Report to assess their progress and return it to them. We sincerely appreciate your support in this regard.

Yours sincerely,

Ciara McConnell

Work Experience Co-ordinator