

Adopting the School's Child Safeguarding Statement and Risk Assessment

When adopting the Child Safeguarding Statement and Risk Assessment, the board of management may use this list as a support in ensuring that all the necessary steps have been taken.

- Our school has used the templates provided on www.gov.ie/childprotectionschools to develop its Child Safeguarding Statement and Risk Assessment and its student-friendly version. These are now displayed in a prominent position near the main entrance of the school.
- Our school has consulted with school personnel, parents/carers and our children and young people when reviewing our Child Safeguarding Statement and Risk Assessment and its student-friendly version. We have retained a record of these consultations.
- Our school has informed the patron, school personnel, our parents' association, and our parents/carers that the review has been undertaken using the notification template provided by the department.
- Our school has published the Child Safeguarding Statement and Risk Assessment and notification of its review on our website or will be made available on request by the school.

27 MAY 2026
ST OLIVER POST PRIMARY
OLDCASTLE



St Oliver Post Primary School

CSS1

Child Safeguarding Statement and Risk Assessment

For:	St Oliver Post Primary
At:	Cavan Road, Oldcastle, Co Meath, A82 RK76

This school is a: (tick appropriate)

primary post-primary special school

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Brendan Corcoran

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Michael McCafferty

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Brendan Corcoran

(In schools this person is the DLP)

Relevant Person can be contacted on:

049-8541180	Bcorcoran.sto@lmetb.ie
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Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

Martin G O Brien

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- Adhere to the above principles in relation to any vulnerable adult.



Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024)*, and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

> Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

~ Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

> Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children

~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

> Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.

~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.

~ The school encourages board of management members to avail of any relevant training and complete child protection training.

~ The board of management ensures that records of all staff and board member child protection training are maintained.

> Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla

~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

> Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

> Procedure for Appointing a Relevant Person (In schools this person is the DLP)

~ There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the board of management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

Note: The procedures and measures in place outlined above, are not intended as exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

Child Safeguarding Risk Assessment

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
1.	Daily arrival and dismissal of students	Risk of inadequate supervision; bullying; contact with unknown adults	Supervision rota; entry/exit control; attendance tracking;
2.	Recreation breaks for students	Bullying; injury; lack of supervision	Yard supervision; anti-bullying policy/expectations & COB
3.	Classroom teaching	Peer harm; poor behaviour management	Expectations/COB policy; anti-bullying policy; SPHE delivery; Wellbeing Programme at JC; Understanding Behaviours of Concern and Responding to Crisis Situations; Health and Safety Statement, Risk Assessments and Classroom Protocols; Teaching Council Code of Conduct; SMT and BOM promotion of CPD for staff;
4.	One to one teaching/learning support	Isolation risk; inappropriate interaction	Open-door practice; records; policy compliance; Teaching Council Code of Conduct; Inclusion Policy
5.	One to one counselling	Boundary issues; confidentiality risks	Qualified staff; DLP reporting; records; Teaching Council Code of Conduct
6.	Outdoor teaching activities	Injury; public interaction	Risk assessments; supervision; consent; Teaching Council Code of Conduct
7.	Online teaching and learning remotely	Cyberbullying; unauthorised access	AUP; supervised platforms; no private messaging; Teaching Council Code of Conduct
8.	Sporting activities	Injury; inappropriate coaching	Vetted coaches; supervision; incident logs
9.	School trips and tours including overnight and foreign travel	Supervision gaps; external risks; Critical Incidents	Trips policy; ratios; vetting; planning; Critical Incident Management Plan
10.	Toilet/changing/shower areas in the school	Bullying; privacy breaches	Restricted access; supervision proximity

11.	Sports day	Injury; supervision gaps	Staff allocation; first aid; supervision plan
12.	Fundraising events involving students	External contact; money handling	Staff oversight; procedures
13.	Use of off-site facilities for school activities for example swimming	Unfamiliar risks	Risk assessment; supervision, no signing of waivers
14.	School transport arrangements including the use of bus escorts	Unsafe behaviour	Escort supervision; code of behaviour; vetting
15.	Care of students with additional needs including intimate care	Vulnerability; inappropriate care	Intimate care policy; trained staff; vetting
16.	Management of challenging behaviour among students including appropriate use of restraint where required	Injury; misuse of restraint	Code of Behaviour policy; training; CL42/26 BOC; Understanding Behaviours of Concern and Responding to Crisis Situations
17.	Management of provision of food and drink	Allergies; choking	Healthy Eating policy; supervision
18.	Administration of medicines	Incorrect dosage	Medication policy; consent; trained staff
19.	Administration of First Aid	Improper care	Trained staff; procedures
20.	Curricular provision of SPHE/RSE	Sensitive issues mishandled	Approved programme; trained teachers; opt out option for RSE
21.	Prevention and dealing with bullying amongst students	Ongoing bullying	Bí Cineálta Anti-bullying procedures; prevention strategies; monitoring; BOM reporting & oversight
22.	Training of school personnel in child protection matters	Lack of awareness	Mandatory CP training; records; CSSRA distributed to all staff
23.	Use of external personnel to supplement curriculum	Unvetted adults	Vetting; supervision; approval by BOM where appropriate
24.	Use of external personnel to support sports/extra curricular activities	Boundary issues	Vetting; staff presence

25.	Students from ethnic minorities/migrants/traveller community	Racism; exclusion	Inclusion approaches; School of sanctuary programme
26.	Lesbian/gay/bisexual/transgender (LGBT) students	Discrimination; bullying	Wellbeing supports; Inclusion approaches; School of sanctuary programme
27.	Students of religious faiths	Exclusion	Wellbeing supports; Inclusion approaches; School of sanctuary programme
28.	Students in care	High vulnerability	Tusla liaison; supports
29.	Students on TUSLA's CPNS	Heightened risk	DLP oversight; procedures; Attendance at CPCs
30.	Recruitment of all staff	Unsuitable staff	Garda-vetting; references
31.	External guest speakers	Inappropriate content	BOM approval; CL31/16; supervision
32.	Volunteers/parents/guardian involved in school activities	Unvetted adults	Vetting where needed; supervision; Volunteer Work Experience procedures
33.	Visitors/contractors on site during school hours	Unauthorised access	Sign-in; ID; monitoring
34.	Visitors/contractors on site during after school activities	Reduced oversight	Controlled access; staff presence
35.	Use of ICT by students including Social Media	Cyber risks	AUP; monitoring; Bí Cineálta Anti-Bullying Policy & Procedures
36.	Applications of sanctions under the COB including detention or confiscation of mobile phones	Inappropriate supervision	Supervised detention; COB policy adherence; consent
37.	Students participation in work experience	External risk	Insurance; work placement vetting; monitoring
38.	Students teachers undertaking placement training in school	Inexperience	Supervision; Link teacher; Liaise with 3 rd level institutes; Induction – LMETB and In-school

39.	Use of video/photography/other media to record school events	Misuse of images	Consent;
40.	Use of school premises by other organisations	External access risks	Letting agreements; Use of Facilities policy
41.	Breakfast & Homework clubs	Supervision gaps	Staff oversight; Supervision
42.	Teaching and Learning	Risk of harm not being recognised and/or reported by school personnel	<ol style="list-style-type: none"> 1. All school personnel are provided with a copy of the school's Child Safeguarding Statement and Risk Assessment 2. The Child Protection Procedures for Schools 2025 are made available to all school personnel 3. School personnel are required to adhere to the Child Protection Procedures for Schools 2025 and all registered teaching staff are required to adhere to the Children First Act 2015 as well as supporting the continued implementation of the best practice guidance set out in Children First: National Guidance for the Protection and Welfare of Children 2017 and its addenda, including the Addendum to Children First 2019 and 2025

Examples of Activities, Risks and Procedures

The examples listed in this document are provided to assist schools in undertaking their risk assessment under the Children First Act, 2015. Schools should note that this list of examples is not intended to be exhaustive, and that the inclusion of an example of a policy or procedure on these lists does not make it mandatory. It is the responsibility of each school to ensure, as far as possible, that any other risks and procedures that are relevant to its own particular circumstances are identified and specified in the written risk assessment and that adequate procedures are in place to address all risks identified.

It is acknowledged that schools already have in place a range of policies, practices and procedures to mitigate the risk of harm to children while they are participating in the activities of the school and that some school activities will carry low or minimal risks of harm compared to others. In the context of the risk assessment that must be undertaken by schools, the Children First Act, 2015 refers to risk as 'any potential for harm'.

Therefore, it is important that, as part of its risk assessment process, each school lists and reviews all of its various activities (which shall include identifying those that may carry low risk of harm as well as those that carry higher risks of harm). Doing so will help the school to:

- Identify, as required under the Children First Act, 2015, any risks of harm that may exist in respect of the school's activities.
- Identify and assess the adequacy of the various procedures already in place to manage those risks of harm.
- Identify and put in place any such additional procedures as are considered necessary to manage any risk identified.



Online Safety

The *Addendum to Children First: National Guidance for the Protection and Welfare of Children 2017* published in January 2019 clarifies that organisations providing relevant services to children should consider the specific issue of online safety when carrying out their risk assessment and preparing their Child Safeguarding Statement and Risk Assessment.

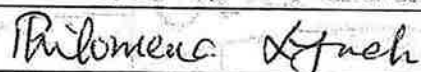
The Guidance on Continuity of Schooling for primary and post-primary schools (April 2020) advises of the importance of teachers maintaining the safe and ethical use of the internet during distance learning and assisting parents and guardians to be aware of their role also. Schools should ensure that their Acceptable Use Policy (AUP) informs and guides remote or distance learning activity.

Risk in the context of this Child Safeguarding Statement and Risk Assessment is the risk of 'harm' as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in the Children First Act 2015: 'harm' means, in relation to a child— (a) assault, ill-treatment or neglect of the child in a manner that seriously affects or is likely to seriously affect the child's health, development or welfare, or (b) sexual abuse of the child, whether caused by a single act, omission or circumstance or a series or combination of acts, omissions or circumstances, or otherwise.


In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on 27th May 2026 (*most recent review date*)

Signed:*		Date: 27 th May 2026
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Chairperson of the board of management

Signed:*		Date: 27 th May 2026
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Principal/Secretary to the board of management

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again on 02nd June 2027 (*expected review date*)

** Document to be printed and signed with original signatures*

Appendix - Location of copies of the Child Protection Procedures and Children First Guidance

This may be in the form of specifying the online location for the procedures (Department of Education and Youth website www.gov.ie/childprotectionschools and/or the school website), providing a link to the Children First National Guidance 2017 [Children First National Guidance 2017.pdf](#), and stating the number and location of hard copies of these procedures available in the school.

Hard copy available in the Principal's office.

Online versions available on school website via this link - <https://stoliverpps.ie/child-protection/>

27 MAY 2026
ST OLIVER POST PRIMARY
OLDCASTLE



St Oliver Post Primary School

CSS 2

Review of the Child Safeguarding Statement and Risk Assessment

The Child Protection Procedures for Schools 2025 require that the board of management must undertake a review of its Child Safeguarding Statement and Risk Assessment. The following template must be used for this purpose. The review must be completed every calendar year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement and Risk Assessment every two years.

As part of the overall review process, boards of management should also assess relevant school policies, procedures, practices and activities and their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and Children First National Guidance 2017, the Addendum to Children First (2019) and 2025, Children First National Guidance 2017, the Addendum to Children First (2019) and (2025), and the Child Protection Procedures for Schools 2025.

Designated Liaison Person

Name:	Brendan Corcoran
Date Appointed:	27 th May 2026 (01 st September 2009)

Relevant Person

(In schools this is the DLP)

Name:	Brendan Corcoran
Contact details:	049-8541180 / bcorcoran.sto@lmetb.ie
Date Appointed:	27 th May 2026 (01 st September 2009)

Deputy Designated Liaison Person

Name:	Michael McCafferty
Date Appointed:	27 th May 2026 (01 st September 2016)

Contact details for Tusla

Contact Name

cpwrf.lhnh@tusla.ie

Address

Child and Family Agency
Meath Enterprise Centre
Trim Road
Navan
Co Meath
C15 FV1C

Contact Number

046 9098560
0818 776315 (Out of Hours)

Contact details for An Garda Síochána

Contact Name

MW.MeathNorth.CE@garda.ie

Address

Oldcastle Garda Station - Operating Model Division*
Church Street,
Oldcastle,
Co. Meath
A82 E529

Contact Number

049 8541102

Checklist for review of the Child Safeguarding Statement

1. When did the board first formally adopt a Child Safeguarding Statement and Risk Assessment in accordance with the Child Protection Procedures for Schools 2025? For most schools this will be March 2018, as outlined in Section 9.9 of the procedures.

Date first Child Safeguarding Statement and Risk Assessment adopted by the school:

27th May 2026

- 2(a) Where is the Child Safeguarding Statement and Risk Assessment displayed in the school? For example, in a prominent place near the main entrance to the school.

Near the main entrance to the school

(b) Is there a student-friendly version, with a photograph of the Designated Liaison Person, displayed beside the Child Safeguarding Statement and Risk Assessment?

Yes

(c) Other than displaying in a prominent place near the main entrance to the school, how have students been made aware of the student-friendly version?

Displayed at all student entrances

On school website

School journal

Other: (please state)

Shared via Digital Platforms – Compass and Teams

3. Has the board used the most recent Child Safeguarding Statement and Risk Assessment Template and formally adopted, without modification, the Child Protection Procedures for Schools 2025?

Yes

What is the date of the previous review of the Child Safeguarding Statement and Risk Assessment?

Date: 27th August 2025

4. Has the Board included a written assessment of risk as required under the Children First Act 2015? (This includes considering the specific issue of online safety as required by the Addendum to Children First (2019)?)

Yes

5. Is there a written protocol in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons in line with Appendix C of the Child Protection Procedures for Schools 2025?

Yes

6. Has the Board reviewed and updated the written assessment of risk as part of this overall review (for example, to include shower facilities, changing rooms, swimming, online engagements to facilitate learning). Boards should refer to the Child Safeguarding Statement and Risk Assessment Template for examples.

Yes

Date of this review: 27th May 2026

7. How has the Board ensured that the Child Safeguarding Statement and Risk Assessment is provided to the patron, the parents' association and all parents of children in the school? Give dates of emails/letters/texts/links provided.

Shared via Compass to all stakeholders
Date: 29th May 2026

8. How has the Board sought the feedback of parents, students and school personnel (teaching and non-teaching) on the Child Safeguarding Statement and Risk Assessment?

Has the school engaged with each of the above through, for example, a meeting or survey. The support documents CSS 5, CSS 6 and CSS 7 can be used to support this engagement. Details of how feedback was sought should be outlined below.

(a) Parents

Survey
Focus group guided by support documents
PA Meeting

(b) Students

Survey
Focus group guided by support documents
Student Council Meeting

(c) School Personnel

Survey
Focus group guided by support documents
Staff Meeting

9. Outline any aspects of the school's Child Safeguarding Statement and Risk Assessment and/or its implementation that require further improvement, including any complaints or suggestions for improvements, which the Board has identified:

N/a

10. Outline details of how areas for improvement have been adequately addressed including whether an action plan with appropriate timelines has been put in place:

N/a

11. Has the template for Notification regarding the board of management's review of the Child Safeguarding Statement and Risk Assessment been used to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment?

Yes No N/A

Training

12. Give details of when the DLP and DDLP most recently attended child protection training for DLP/DDLPs:

DLP: Brendan Corcoran

Date:

Child Protection for DLP/DDLP (Post-primary) - Full Day PLE	03/10/2025
Occurrence: Navan Education Support Centre	
OIDE Child Protection Procedures for Schools 2025	07/09/2025

DDLDP: Michael McCafferty	Date:
Child Protection for DLP/DDLP (Post-primary) - Full Day PLE	03/10/2025
Occurrence: Navan Education Support Centre	
OIDE Child Protection Procedures for Schools 2025	07/09/2025

13. Give details of child protection training attended by any members of the Board and dates attended:

<p>ETBI Webinar</p> <p>Child Protection Procedures 2025 - what ETB Board of Management members need to know.</p> <p>The updated Child Protection Procedures for Schools 2025 must be fully implemented in all schools by 31st December 2026. Webinar explores the implications for and responsibilities of an ETB BoM in relation to these procedures.</p> <p>This webinar will be introduced by Paul Fields, Director of Schools in ETBI and co-presented Susan McGann, Eoghan Ó Ceallaigh and Fiona Temple, who are principals in ETB schools.</p> <p>The webinar is designed for members of an ETB Board of Management (Community Colleges and Community National Schools).</p> <p>The webinar took place on Wednesday April 15th 2026, from 19:00 to 20:00.</p>

14. How has the Board ensured that all school personnel (including new school personnel, temporary staff and substitutes) have been made aware of their responsibilities under the Child Protection Procedures for Schools 2025 and the Children First Act 2015? For example, completing e-learning or other training, use of department's supports for school personnel when reviewing the Child Safeguarding Statement and Risk Assessment, induction/mentoring system for new personnel, or other measures. How are records of the training completed maintained by the school?

<p>Induction/mentoring system for new personnel</p> <p>Completing e-learning training</p>

Sign off on receiving up to date CP Guidelines

Child Protection Oversight Report (CPOR)

15. Has the Board received a Principal's Child Protection Oversight Report (CPOR) at every ordinary meeting of the Board held since the last review of the Child Safeguarding Statement was undertaken which contains all the information required under each of the four headings set out in Section 12.3 of the Child Protection Procedures for Schools 2025?

Yes No

16. Since the Board's last review of the Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, has the Board been provided with and reviewed all records relevant to the CPOR?

Yes No N/A

17. Have these cases been anonymised and redacted as necessary?

Yes No N/A

18. Since the Board's last review Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, do the minutes of the board meeting:

(a) specify the anonymised documents provided to the board as part of the CPOR

Yes No N/A

(b) use unique codes to record child protection matters?

Yes No N/A

19. The board has undertaken the review of the Child Safeguarding Statement and Risk Assessment and has issued/published notification confirming same.

Yes No N/A

Reporting

20. Where are all records relating to child protection filed and stored in a secure manner? For example, stored securely in the principal's office in such a manner as only the DLP and DDLP and the chairperson when acting as DLP will have access to these records.

Stored securely in the principal's office in such a manner as only the DLP and DDLP and the chairperson when acting as DLP will have access to these records.

Stored in a locked, fire proof secure cabinet.

21. How does the Board ensure that child protection procedures in relation to reporting to Tusla/An Garda Síochána are followed in full? The Board should indicate that the DLP follows the procedures outlined in the Child Protection Procedures for Schools 2025 for reporting of all child protection concerns.

The DLP follows the procedures outlined in the Child Protection Procedures for Schools 2025 for reporting of all child protection concerns.

Curriculum

22. The Board should outline the steps it has taken to ensure that the SPHE, RSE, and Wellbeing curriculum is appropriately planned for and delivered to the children and young people in the school.

Senior Management ensure that the SPHE, RSE, and Wellbeing curriculum are being implemented.

Curricular implementation is reviewed at the 1st BOM meeting of the academic year.
Date: 3rd September 2026

For primary schools, it should confirm that:

- Aspects of all three strands (SPHE, RSE, Wellbeing) are covered each year.
- The Stay Safe programme is taught in its entirety in one year – at least once during infants, 1st/2nd class, 3rd/4th class, and 5th/6th class. Schools will be informed if, in the future, the Department approves an alternative or replacement to the Stay Safe Programme.
- The school plan outlines provision for RSE across each of the different class levels/stages.
- The date of the most recent policy review or curricular implementation is noted.

For post-primary schools, it should confirm that:

- The Wellbeing Programme for Junior Cycle is being implemented.
- RSE and SPHE are being appropriately delivered.
- The date of the most recent policy review or curricular implementation is noted.

Vetting and Recruitment

The board should be satisfied that procedures to ensure that all statutory requirements in relation to vetting, statutory declarations and forms of undertaking are met. The board should refer to the school's recruitment procedures about how references of all school personnel are checked and how vetting outcomes are managed before appointment or work in the school is undertaken. Schools under the aegis of Education and Training Boards (ETB) should outline how they adhere to ETB recruitment processes.

If joint agreements are used for the visiting coaches or for school placement students, this should be included. If the school is part of teacher sharing arrangements (see section 10.2 of the procedures), the vetting oversight actions taken should be included.

23. The Board should indicate how it is satisfied that:
- (a) the statutory requirements for Garda Vetting are met.

The school adheres to LMETB recruitment processes, all staff must be garda vetted before commencement.

- (b) the department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking are met.

The school adheres to LMETB recruitment processes, all staff must provide a child protection related statutory declaration and associated form of undertaking before commencement.

- (c) thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers).

The school adheres to LMETB recruitment processes where Teaching Council registration check, application, interview and reference checks are all conducted. Volunteers must complete the Volunteer Work Experience application and garda vetting is conducted as part of this application.

Statement by the Board

The Board should make an overall statement as to its satisfaction that the Child Safeguarding Statement and Risk Assessment and child protection procedures are being fully and adequately implemented by the school.

The board of management are fully satisfied that the Child Safeguarding Statement and Risk Assessment and child protection procedures are being fully and adequately implemented by the school.

Signed*:



Mark Mohan

Chairperson of the board of management

Date: 27th May 2026

27 MAY 2026
ST OLIVER POST PRIMARY
OLDCASTLE

**Document to be printed and signed with original signatures*



St Oliver Post Primary School

CSS 3

Notification Regarding the Board of Management's Review of the Child

Safeguarding Statement and Risk Assessment

This template must be used by the board of management to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment.

To: All School Stakeholders

The board of management of:

St Oliver Post Primary

wishes to inform you that:

(a) The board of management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of (date).

(b) This review was conducted in accordance with the board of management's review of the Child Safeguarding Statement and Risk Assessment published on www.gov.ie/childprotectionschools.

Signed:*

Date: 27th May 2026

Chairperson of the board of management

Signed:*

Date: 27th May 2026

Principal/Secretary to the board of management

* Document to be printed and signed with original signature *

27 MAY 2026
ST OLIVER POST PRIMARY
OLDCASTLE

